

Healthy Food Retail Access Coordinator

Trumbull Neighborhood Partnership

736 Mahoning Ave NW
Warren, OH 44483

330.599.9275
tnpwarren.org

How to Apply

Application review will begin immediately and continue until the position is filled. Please submit a cover letter, current resume, salary requirements and three professional references electronically to Cassandra@tnpwarren.org. Walk-ins and phone calls will not be accepted. Trumbull Neighborhood Partnership is an Equal Opportunity Employer.



Position Description

Through the Healthy Community's Partnership's Healthy Retail Action Team, Trumbull Neighborhood Partnership will host an 18-month fellowship position starting in Early Spring of 2019 that will focus on providing technical/marketing support to new and existing stores and organizations that currently offer or would like to offer fresh and healthy produce. Through this work, the coordinator will identify resources available to our local business owners while also identifying policies that could be enacted at various levels to incentivize the sale of fresh produce within the city of Warren and surrounding communities. The Healthy Food Access Coordinator will be a full-time employee of TNP and will report directly to the GROW Program Director while implementing the work approved by the Action Team, and providing updates to the committee Co-Chairs and the Partnership Director.

Responsibilities

The Healthy Food Access Coordinator will be accountable for the advancement of the healthy food retail access and education within the city of Warren and surrounding communities.

Key Responsibilities Include:

Collaboration

- Build and maintain relationships with community food system partners, including farmers, gardeners, restaurants, food service directors, farmers market managers, health care professionals, civic organizations, public officials, educators, organizers, food retailers, and other businesses
- Identify all existing resources and ongoing community projects connected to growing, producing, and distributing healthy food and assess how to support or expand these efforts

Education & Outreach

- Increase awareness of existing healthy food education resources among area residents
- Research effective policies and practices that promote consumption of healthy food
- Increase the number of residents that participate in various fruit and vegetable purchasing incentive programs.



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Data & Evaluation

- Develop evaluation system and manage outcome metrics including collection, analysis, dissemination, reporting and presentation
- Complete all reporting and other staff requirements as assigned by TNP

Qualifications

The ideal candidate would be/have:

- A self-starter
- At least 5 years of increasingly responsible work experience
- A bachelor's degree in public health, policy, communication, environmental science or related field from an accredited college or university or 5+ years of retail management experience in a grocery environment
- Proven community outreach and coordination experience
- Strong written and oral communication skills
- Ability to think and plan strategically on both organizational and systemic levels over multi-year horizons
- Strong facilitation and presentation skills before multiple types of audiences
- Experience with complex project and stakeholder management
- Existing relationships with, or ability to build relationships with, a range of cross-sector stakeholders in the regional area, including senior executives and community residents
- Strong understanding of the ways diversity influences policies, programs, services, and the health of a community (e.g., language, culture, values, socioeconomic status, geography, education, race, gender, sexual orientation, profession, religion and historical experiences)
- Comfort with ambiguity and ability to thrive in a fluid, entrepreneurial environment; willingness to "roll up one's sleeves" and extend beyond formal responsibilities based on the needs of the work



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- Familiarity with Warren, Ohio and surrounding communities
- Knowledge of and commitment to collective impact concepts highly preferable but not required
- Fundraising and grant writing experience that includes success in cultivating funders preferable but not required.

Background

Trumbull Neighborhood Partnership (TNP) is a community development organization located in Warren, Ohio that seeks to engage and empower residents and stakeholders in efforts to revitalize neighborhoods of Warren and its surrounding communities through initiatives that address and improve the quality of life. TNP's **Garden Resources of Warren (GROW)** Program is a multi-faceted vacant land reuse program that seeks to mitigate the impact of food deserts and the development of a robust and sustainable local food system in Warren through the support of community gardens and other community greening projects that encourage the use of native species and raised garden spaces as well as developing programs and projects that promote healthy behaviors such eating a healthier diet and living an active lifestyle.

The Healthy Community Partnership is a multi-sector collaboration working to create a healthier Mahoning Valley. Our goal is a community where residents live long, healthy and productive lives. To achieve this goal, we are catalyzing a community-wide movement to create equitable opportunities for health as well as encourage and support residents to make healthier choices. The initial focus of the Partnership will be dual objectives of **Healthy Eating and Active Living (HEAL)**. The Partnership has three focus areas each with its own Action Team. The Healthy Food Retail Action Team identified that additional capacity is necessary in order to achieve its mission to improve access, affordability, and consumption of healthy foods. The Healthy Food Access Coordinator will support the efforts of the Healthy Food Retail Action Team in Trumbull County.

